

# Retirement Fund for Religious

Sponsored by the National Religious Retirement Office

## Parish Information Needed

As coordinator\* for the Retirement Fund for Religious collection, you are asked to (1) ensure accurate information is entered for your (arch)diocese on the National Collections website and (2) request **2026 campaign materials** for your parishes as needed.

### Please note the following:

- **The open period to request campaign materials for the 2026 Retirement Fund for Religious collection is March 1–July 31, 2025.**
- Please note that you will be requesting materials approximately 18 months before the national appeal.
- Campaign materials can only be requested at the (arch)diocesan level. Parishes do not have access to the National Collections site.
- We rely on you to verify the quantities and items on file for your parishes. This review helps to conserve resources and avoid excess or unnecessary printing and shipping.

## How to Request Materials and Update Information

### 1. Visit [nationalcollections.org](https://nationalcollections.org).

Click **Login**. Enter **Username** and **Password**. Click the **Login** button.

*(First-time users: Click **Registration** in the left menu. Submit required information.*

*Registration confirmation will be emailed in one to two business days. Proceed with **Login**.)*

### 2. Enter (Arch)diocesan Collection Updates.

Use the left menu to click on the sections in blue below. Please review each and update as needed. **Important: Click Save Changes for each edit made.**

#### Update (Arch)diocese Information

Confirm or edit your information as (arch)diocesan coordinator for the collection and input additional contacts if necessary.

#### Update Parish Information

Enter parish openings, closings, and address changes as needed.

#### Update Collection Information

Follow the directions at the top of this section's page.

– Confirm or enter the date of the Retirement Fund for Religious collection in your (arch)diocese.

*Parish shipments are sent roughly four weeks before the date you provide.*

– Make changes to the items or quantities requested as needed.

*The website shows the items and quantities sent to each parish the prior year.*

*If no changes are entered, parishes will automatically receive the same shipments.*

#### Download Spreadsheet (optional)

Download an Excel file of the items and quantities requested for your reference.

Campaign materials are provided to parishes and (arch)diocesan offices at no charge. See pages 2–4.

\* If you are not the coordinator, please contact us (see back page).

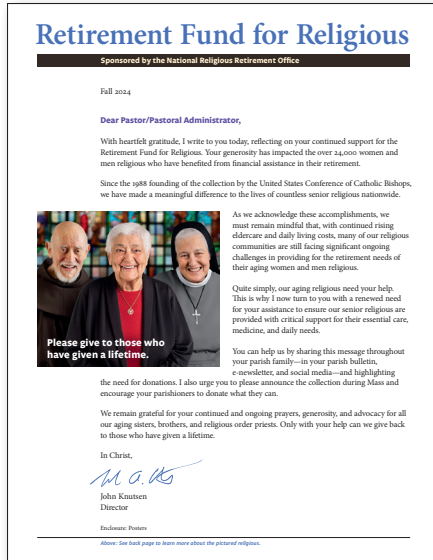
# Campaign Materials for Parishes

## Automatic Parish Shipments

A parish guide and two posters make up the pastor kit, which is shipped to each parish, unless you indicate otherwise on the National Collections website.

### Parish Guide

This short guide provides an overview of the resources that parishes often use to promote the appeal, such as bulletin announcements and social media. All resources can be downloaded from [retiredreligious.org](http://retiredreligious.org).

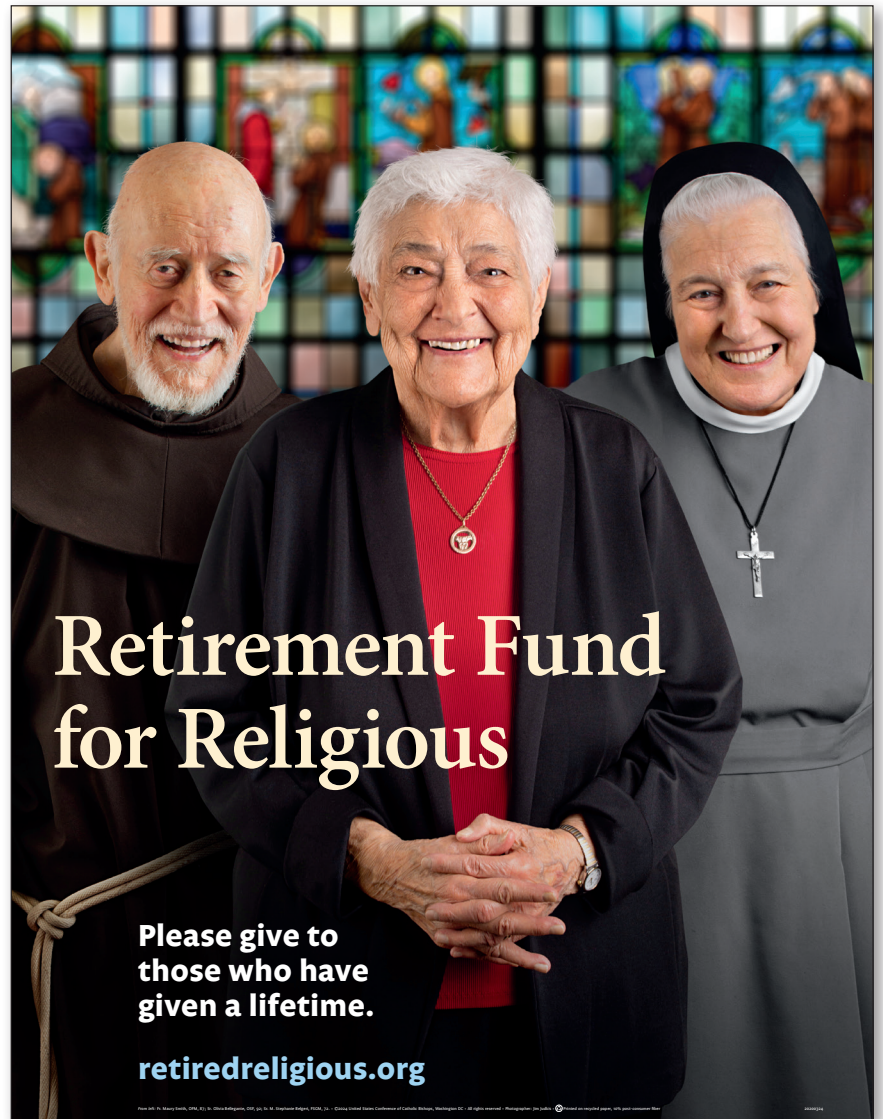


Campaign samples shown feature 2024 graphics. Future campaigns will use different images and text.

### Posters

Each year, the Retirement Fund for Religious produces a poster featuring senior religious. Parishes may display the poster in gathering spaces, parish centers, Catholic schools, parish offices, and other areas to promote the collection.

Posters are 17 x 22 inches with English text on one side and Spanish on the other.



**Reminder:**  
Every parish automatically receives two posters and a parish guide.


## Additional Parish Shipments

Items on this page are shipped to parishes in response to requests that you enter and update annually on the National Collections website.

### Bulletin Inserts

Bulletin inserts are a central component of the Retirement Fund for Religious appeal, informing parishioners of the urgent need for their support of elder religious and featuring the campaign image. Inserts can be included with weekly bulletins or made available in parish gathering spaces.

Bulletin inserts are 8.5 x 11 inches, include a response form, and display English text on one side and Spanish on the other.



**Retirement Fund for Religious**  
Fondo para la Jubilación de Religiosos

**Please give to those who have given a lifetime.**

**Our aging religious need your help.** Like those pictured here, more than 24,000 senior sisters, brothers, and religious order priests have dedicated their lives to service—praying, teaching, and caring for those in need—usually, for little to no pay. Today, their religious communities do not have enough retirement savings. Your donation is crucial and can help bridge this gap, providing critical support for their essential care, medicine, and daily needs. Please give back to those who have given a lifetime.

*From left: Father Minary Smith, OFM, 87; Sister Olivia Bellefante, OSF, 92; Sister M. Stephane Belgen, FSCM, 72. Visit [retiredreligious.org/2024photos](http://retiredreligious.org/2024photos) to meet the religious pictured.*

**retiredreligious.org**

**To give at your parish:** Make your check payable to your parish. (Write RFR on the memo line.)  
Amount:  \$1,000  \$500  \$250  \$100  \$50  \$25  Other \$ \_\_\_\_\_

**To donate by mail:** Make your check payable to Retirement Fund for Religious. Please do not mail cash.

**Data Preference** (Please check Yes or No.)  
The data I provided may be used to complete this transaction and may be used and stored in the records of the United States Conference of Catholic Bishops' Retirement Fund for Religious.  
 Yes, I agree.  
 No, the data I provided may only be used for this transaction.


**Please check with your employer about matching gifts.**

**National Religious Retirement Office**  
3211 Fourth Street NE • Washington DC 20017-1194 • Phone (202) 541-3215 • Fax (202) 541-3053

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### Direct Response Envelopes

These bilingual envelopes can be placed in the pews or gathering spaces on the weekend of the collection. They include a response form and are designed for parishioners to mail directly to the National Religious Retirement Office.



**Retirement Fund for Religious**  
Fondo para la Jubilación de Religiosos

**Please give to those who have given a lifetime.**  
Done a los que donaron su vida.

**retiredreligious.org**

usually for little or no pay. Today, many need care. Please be generous. Visit [retiredreligious.org/2024photos](http://retiredreligious.org/2024photos) to meet the religious pictured on the cover.

**Los religiosos ancianos necesitan su ayuda.** Miles de hermanas, hermanos y sacerdotes mayores de órdenes religiosas han pasado su vida en servicio a los demás y generalmente por un pago escaso o ninguno. Hoy, muchos necesitan cuidado. Les rogamos que sean generosos.

Visite [retiredreligious.org/2024photos](http://retiredreligious.org/2024photos) para conocer a los religiosos fotografiados en la cubierta.

**To give at your parish:** Insert check payable to your parish. (Write RFR on the memo line.)  
**To donate by mail:** Insert check payable to Retirement Fund for Religious. Please do not mail cash. Add a first-class stamp.  
**Para entregarlo a su parroquia:** Incluya su cheque pagadero a su parroquia. (Escriba RFR en la línea del memo.)  
**Para donar por correo:** Incluya el cheque pagadero a Retirement Fund for Religious. No envíe efectivo. Agregue un sello postal de primera clase.

Contributions are tax deductible. Please check with your employer about matching gifts.  
Las contribuciones son deducibles de sus impuestos. Verifique con su empleador los donativos paralelos.

**Data Preference** (Please check Yes or No.)  
The data I provided may be used to complete this transaction and may be used and stored in the records of the United States Conference of Catholic Bishops' Retirement Fund for Religious.  
 Yes, I agree.  
 No, the data I provided may only be used for this transaction.

**Su preferencia con los datos** (Escriba Sí o No.)  
Los datos que proporciono se pueden usar para completar esta transacción y almacenarse para los registros del Fondo para la Jubilación de Religiosos de la Conferencia de Obispos Católicos de los Estados Unidos.  
 Sí, de acuerdo.  
 No, los datos que proporciono se pueden usar solo para esta transacción.

**Amount enclosed/Cantidad adjunta**  
 \$1,000  \$500  \$250  \$100  \$50  \$25  Other/Otra \$ \_\_\_\_\_

Name/Nombre \_\_\_\_\_  
Address/Dirección \_\_\_\_\_  
City/Ciudad \_\_\_\_\_ State/Estado \_\_\_\_\_ Zip code/Código postal \_\_\_\_\_  
(Arch)diocese/(Arqu)diócesis \_\_\_\_\_  
Parish envelope no./Sobre parroquial no. \_\_\_\_\_  
Email address\*/Dirección electrónica\* \_\_\_\_\_  
\*For e-newsletters/para boletines electrónicos

**National Religious Retirement Office**  
3211 Fourth Street NE • Washington DC 20017-1194

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### Collection Envelopes

These bilingual envelopes can be placed in the pews or gathering spaces on the weekend of the collection for parishioners who either forgot their offertory envelopes or are not registered members of the parish. Donations made in collection envelopes are returned to the parish.

**Unless you enter updates on the National Collections website, parishes will receive the same items and quantities from year to year.**



**Retirement Fund for Religious**  
Fondo para la Jubilación de Religiosos

**Please give to those who have given a lifetime.**  
Done a los que donaron su vida.

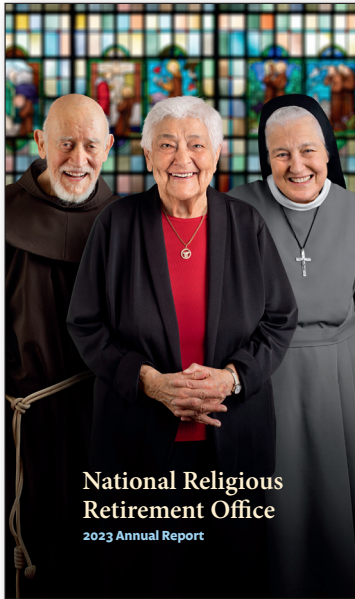
**retiredreligious.org**

## Campaign Materials for (Arch)diocesan Coordinators

You may request copies of our annual report and annual report supplement for your use. These are also provided at no cost but are sent only upon request.

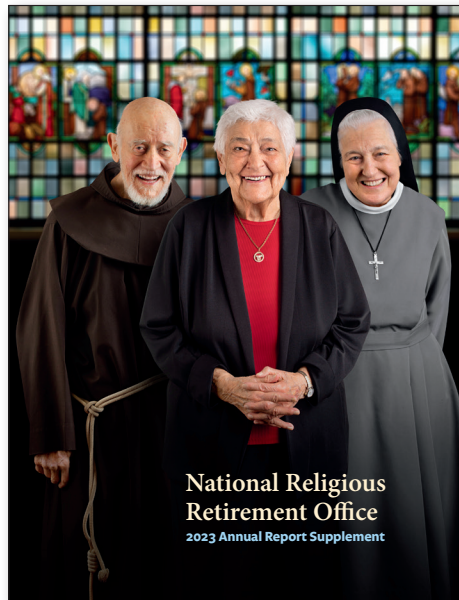
### Annual Report

The National Religious Retirement Office (NRRO) annual report provides a financial summary and an overview of how the Retirement Fund for Religious supports elder religious and their communities.



### Annual Report Supplement

The NRRO annual report supplement contains a state-by-state listing of all the religious communities in the United States that received financial assistance from the proceeds of the Retirement Fund for Religious collection. Also included is a list of (arch)diocesan coordinators.



## National Religious Retirement Office

Sponsor of the Retirement Fund for Religious

### Campaign Assistance

#### RFR Campaign Director

**Ms. Robin Cabral**  
robincabral@retiredreligious.org  
Phone (508) 685-8899

Please contact Robin with questions about requesting campaign materials or promoting the Retirement Fund for Religious collection.

#### Websites

To request shipments of campaign materials, visit:  
[nationalcollections.org](http://nationalcollections.org)

To download campaign and promotional materials, visit:  
[retiredreligious.org](http://retiredreligious.org)

**3211 Fourth Street NE**  
**Washington DC 20017-1194**

**Phone** (202) 541-3215  
**Fax** (202) 541-3053  
**Email** [retirement@uscceb.org](mailto:retirement@uscceb.org)  
**Website** [uscceb.org/nrro](http://uscceb.org/nrro)

### NRRO Staff

#### Director

**Mr. John Knutsen**  
[jknutsen@uscceb.org](mailto:jknutsen@uscceb.org)

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**Ms. Dayna Larson-Hurst**  
[NRROConsult-DLHurst@uscceb.org](mailto:NRROConsult-DLHurst@uscceb.org)